

Payable Invoice Detail

Kings Hill Parish Council (KHPC)

For the period 4 August 2023 to 14 September 2023

INVOICE DATE	SOURCE	REFERENCE	ITEM CODE	DESCRIPTION	QUANTITY	UNIT PRICE (EX)	VAT	GROSS	INVOICE TOTAL	STATUS
All Clean Windows										
15 Aug 2023	Payable Invoice	1624		Community Centre Window Cleaning Job date - 31/07/2023	1	50	-	50.00	50.00	Paid
Total All Clean Windows					1		-	50.00		
Amazon Business										
9 Aug 2023	Payable Invoice	GB31D1G5ABEI		Paper Cups for end of summer party 2023	1	14	2.80	16.80	16.80	Paid
9 Aug 2023	Payable Invoice	GB31D3FSABEI		Black Lanyard for councillors and office staff x15	1	12.4500	2.49	14.94	14.94	Paid
9 Aug 2023	Payable Invoice	INV-GB-120826371-2023-135248		127 Piece Hawaii Party Decorations Hawaiian décor	1	27.6300	5.52	33.15	33.15	Paid
9 Aug 2023	Payable Invoice	GB31D3MYABEI		E Hazard Tape Black and Yellow	1	12.8800	2.58	15.46	15.46	Paid
9 Aug 2023	Payable Invoice	DS-ASE-INV-GB-2023-316073315		100% Compostable & Biodegradable Tablecloth -Transparent White Disposable Table Cover Roll with Cutter	1	34.3600	6.87	41.23	41.23	Paid
9 Aug 2023	Payable Invoice	INV-GB-120826371-2023-135251		127 Piece Hawaii Party Decorations Hawaiian Tropical Tiki Bar Table Skirt Green Leaves Hibiscus Flowers Hawaiian Leis Umbrella Sticks	1	27.6300	5.52	33.15	33.15	Paid

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				Re-useable 3D Fruit Straws Beach Jungle Luau						
9 Aug 2023	Payable Invoice	GB31D3N1ABEI		3pk White Table Cloth Party 121 x 121cm White Plastic Table Cover Party White Plastic Table Cloth White Tablecloth Party Table Cloth Disposable Table Clothes for Parties Table Cloth White	1	19.0400	3.81	22.85	22.85	Paid
9 Aug 2023	Payable Invoice	DS-ASE-INV-GB-2023-316073311		bunting for end of summer party 2023	1	8.5100	1.70	10.21	10.21	Paid
4 Sep 2023	Payable Invoice	INV-GB-832318795-2023-14680		5 x 5 750mm Traffic Cones in Orange for Indoor and Outdoor Usage - Large Traffic Cones are Self Weighted and Made from 100% Recycled Materials in The UK	1	195.9600	39.19	235.15	235.15	Paid
Total Amazon Business					9		70.48	422.94		
Asda/ Casey Everitt										
23 Aug 2023	Payable Invoice	REFUND 23/08		1st Class stamps	1	13.2000	-	13.20	13.20	Paid
Total Asda/ Casey Everitt					1		-	13.20		
ASDA/ Dion Bayley										
14 Aug 2023	Payable Invoice	Community Club		Items for Community Club Newspapers and milk and biscuits	1	7.1300	1.42	8.55	8.55	Paid
Total ASDA/ Dion Bayley					1		1.42	8.55		
Asda/ Lorraine Preston										

INVOICE DATE	SOURCE	REFERENCE	ITEM CODE	DESCRIPTION	QUANTITY	UNIT PRICE (EX)	VAT	GROSS	INVOICE TOTAL	STATUS
30 Aug 2023	Payable Invoice	Cleaning Supplies		Laundry EXPENSES	1	8.5800	1.72	10.30	10.30	Paid
Total Asda/ Lorraine Preston					1		1.72	10.30		
Automated Technical Electrical Services										
13 Aug 2023	Payable Invoice	INVA232926		Kings Hill Sports Park Deliver car park and access road LED Street lighting upgrade. Supplied and installed as per quote AQ23032401 date 24th March 2023	1	11516	2,303.20	13,819.20	13,819.20	Paid
Total Automated Technical Electrical Services					1		2,303.20	13,819.20		
Bookteq										
10 Aug 2023	Payable Invoice	02637		August 2023 Monthly Subscription	1	30	6.00	36.00	36.00	Paid
3 Sep 2023	Payable Invoice	02710		September 2023 Monthly Subscription	1	30	6.00	36.00	36.00	Paid
Total Bookteq					2		12.00	72.00		
BT										
14 Sep 2023	Payable Credit Note	Credit		Credit from BT	-1	21.0300	(4.21)	(25.24)	(25.24)	Paid
Total BT					-1		(4.21)	(25.24)		
Business Stream (waste supply point ID ending S13)										
19 Aug 2023	Payable Invoice	2723833 / 3109950		Waste services - Allotments 18th May 2023- 17 August 2023	1	139.4900	-	139.49	139.49	Paid
Total Business Stream (waste supply point ID ending S13)					1		-	139.49		
Capital Cleaning										

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8 Aug 2023	Payable Invoice	0000459368		Sponge Scourer x 10	1	4.3700	0.87	5.24	5.24	Paid
Total Capital Cleaning					1		0.87	5.24		
Clothes2order										
30 Aug 2023	Payable Invoice	5641439		Staff top for Louise Dunn and casey Everitt	1	39.2100	7.84	47.05	47.05	Paid
Total Clothes2order					1		7.84	47.05		
Coblans Landscapes										
31 Aug 2023	Payable Invoice	August 23 SP 00170288		August 2023 Maintenance to sports park and pavilion.	1	258.5900	51.72	310.31	310.31	Paid
31 Aug 2023	Payable Invoice	August 23 KH Land 00170289		Maintenance for lapin's lane, garden way, Anson Ave August 2023	1	214.7500	42.95	257.70	257.70	Paid
31 Aug 2023	Payable Invoice	August 23 ALLO HEDGE 00170296		Allotment hedge August 2023	1	109.5700	21.91	131.48	131.48	Paid
Total Coblans Landscapes					3		116.58	699.49		
Creed Tax Advisers Ltd										
14 Aug 2023	Payable Invoice	INV-4425		Accounting support for the current month as per quote from 2nd February 2022 and engagement letter 25th February 2022 Reductions following Hannah taking management accounts and VAT return, and reduction re insurance	1	962.5000	192.50	1,155.00	1,155.00	Paid

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14 Sep 2023	Payable Invoice	4509		Accounting support for the current month as per quote from 2nd February 2022 and engagement letter 25th February 2022 Reductions following Hannah taking management accounts and VAT return, and reduction re insurance	1	962.5000	192.50	1,155.00	1,155.00	Paid
Total Creed Tax Advisers Ltd					2		385.00	2,310.00		
DWF Law LLP										
29 Aug 2023	Payable Invoice	2021490-630		Act for the Council on behalf of the Henley case	1	1020	204.00	1,224.00	1,224.00	Paid
Total DWF Law LLP					1		204.00	1,224.00		
E.On/ E.CC A-5E14DC0F										
6 Sep 2023	Payable Invoice	August 23 ELEC (CC)		Electricity - KI-5E14DC0F-0026 1st August 2023 - 31st August 2023	1	686	137.20	823.20	823.20	Paid
Total E.On/ E.CC A-5E14DC0F					1		137.20	823.20		
Epos Now										
14 Aug 2023	Payable Invoice	T-3650206		Epos now payments 14 August 2023 - 14 September 2023	1	19	3.80	22.80	87.60	Paid
14 Aug 2023	Payable Invoice	T-3650206		Standard support license 14 August 2023 - 14 September 2023	1	40	8.00	48.00	87.60	Paid

INVOICE DATE	SOURCE	REFERENCE	ITEM CODE	DESCRIPTION	QUANTITY	UNIT PRICE (EX)	VAT	GROSS	INVOICE TOTAL	STATUS
14 Aug 2023	Payable Invoice	T-3650206		Care Plan 14 August 2023 - 14 September 2023	1	14	2.80	16.80	87.60	Paid
18 Aug 2023	Payable Invoice	T-4207890		Payment Premium	1	15	3.00	18.00	18.00	Paid
14 Sep 2023	Payable Invoice	T-4945497		Epos now payments 14 September 2023 - 14 October 2023	1	19	3.80	22.80	87.60	Paid
14 Sep 2023	Payable Invoice	T-4945497		Standard support license 14 September 2023 - 14 October 2023	1	40	8.00	48.00	87.60	Paid
14 Sep 2023	Payable Invoice	T-4945497		Care Plan 14 September 2023 - 14 October 2023	1	14	2.80	16.80	87.60	Paid
Total Epos Now					7		32.20	193.20		
Fire Action										
5 Aug 2023	Payable Invoice	115044-Y1N9L7		Fire Alarm Maintenance - Fire Alarm	1	178.2000	35.64	213.84	213.84	Paid
Total Fire Action					1		35.64	213.84		
Focus Group DD										
14 Aug 2023	Payable Invoice	6819114		VoIP calls to 28/06/2023	1	4.4900	0.90	5.39	160.78	Paid
14 Aug 2023	Payable Invoice	6819114		Line rental charges	1	54.4900	10.90	65.39	160.78	Paid
14 Aug 2023	Payable Invoice	6819114		additional services	1	75	15.00	90.00	160.78	Paid
13 Sep 2023	Payable Invoice	6820017		VoIP calls to 28/06/2023	1	3.7900	0.76	4.55	159.94	Paid
13 Sep 2023	Payable Invoice	6820017		Line rental charges	1	54.4900	10.90	65.39	159.94	Paid
13 Sep 2023	Payable Invoice	6820017		additional services	1	75	15.00	90.00	159.94	Paid
Total Focus Group DD					6		53.46	320.72		
Function Central										

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11 Aug 2023	Payable Invoice	20266a		Outstanding Payment Sweet and Lowdown band	1	866.6700	173.33	1,040.00	1,040.00	Paid
Total Function Central					1		173.33	1,040.00		
Gullands LLP										
8 Sep 2023	Payable Invoice	SENT TO CRIPPS		Renewal of underlease to Kings Hill Pre School.	1	2400	-	2,400.00	2,400.00	Paid
Total Gullands LLP					1		-	2,400.00		
Kent Association of Local Councils										
4 Sep 2023	Payable Invoice	7609765589		Annual Finance Conference for Karen Bell 04/10/2023	1	70	14.00	84.00	84.00	Paid
4 Sep 2023	Payable Invoice	7609752329		Clerks Conference for Karen Bell 27/09/2023	1	70	14.00	84.00	84.00	Paid
7 Sep 2023	Payable Invoice	7638945739		Clerks Conference for Dion Bayley 27/09/2023	1	70	14.00	84.00	84.00	Paid
Total Kent Association of Local Councils					3		42.00	252.00		
Kings Hill Shoe Repairs/ Casey Everitt										
16 Aug 2023	Payable Invoice	Keys Cut		Keys Cut for archive cupboard	1	8.3300	1.67	10.00	10.00	Paid
Total Kings Hill Shoe Repairs/ Casey Everitt					1		1.67	10.00		
Knockout Print										
12 Sep 2023	Payable Invoice	9059		A5 leaflets. End of summer party . 3500.	1	344	-	344.00	344.00	Paid
Total Knockout Print					1		-	344.00		
National Association of Local Councils										

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13 Sep 2023	Payable Invoice	7699811749		MAKING THE PLANNING SYSTEM WORK FOR LOCAL COUNCILS SARAH BARKER TRAINING	1	32.6800	6.54	39.22	39.22	Paid
Total National Association of Local Councils					1		6.54	39.22		
Pest-Tech										
29 Aug 2023	Payable Invoice	0827		Wasp treatment for allotments	1	70	14.00	84.00	84.00	Paid
1 Sep 2023	Payable Invoice	0863		Wasp treatment for allotments found this during the removal of other nest site 1	1	70	14.00	84.00	84.00	Paid
4 Sep 2023	Payable Invoice	0873		Wasp treatment for Community Centre Entrance	1	70	14.00	84.00	84.00	Paid
Total Pest-Tech					3		42.00	252.00		
RK Architectural Services LTD										
10 Aug 2023	Payable Invoice	318A		Design of Kings Hill Community Centre Bar	1	840	-	840.00	840.00	Paid
Total RK Architectural Services LTD					1		-	840.00		
Shade or Shelter										
7 Aug 2023	Payable Invoice	10/09/2023		Marquee 9x15 (Roof Only) unless bad weather	1	800	-	800.00	1,170.00	Paid
7 Aug 2023	Payable Invoice	10/09/2023		Marquee 6x6 (Roof Only) unless bad weather	1	250	-	250.00	1,170.00	Paid
7 Aug 2023	Payable Invoice	10/09/2023		5 hole garden golf course	1	120	-	120.00	1,170.00	Paid
Total Shade or Shelter					3		-	1,170.00		
Smart Office Solution Ltd										

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29 Aug 2023	Payable Invoice	630207		Service and Rental charge Period - 17/08/2023 to 16/09/2023	1	200	40.00	240.00	240.00	Paid
Total Smart Office Solution Ltd					1		40.00	240.00		
SSE/G.CC A-6375118519										
8 Sep 2023	Payable Invoice	July 23 - August 23	321908368 / 0001	Gas Community Centre 7th July 2023 - 1st August 2023 METER NUMBER - M016A0760401A6	1	117.3800	5.87	123.25	123.25	Paid
Total SSE/G.CC A-6375118519					1		5.87	123.25		
SSE/G.PS A-0810908518										
8 Aug 2023	Payable Credit Note	CREDIT NOTE		Credit Note from SSE (submitted meter reading after bill)	-1	278.6900	(13.93)	(292.62)	(292.62)	Paid
11 Aug 2023	Payable Invoice	July 23 - August 23	791909960/0001	Gas for Preschool and Youth Centre 7th July 2023-10th August 2023 METER NUMBER - MO25A0085106A6	1	303.6400	15.18	318.82	318.82	Paid
Total SSE/G.PS A-0810908518					-		1.25	26.20		
Style Moveable Partition Specialists										
7 Sep 2023	Payable Invoice	M18317		Service for the partition wall doors	1	585	117.00	702.00	702.00	Paid
Total Style Moveable Partition Specialists					1		117.00	702.00		
Total Building Care										
15 Aug 2023	Payable Invoice	202318		Refurbish benches in playground area, Kings Hill Community Centre Prepare new	1	450	90.00	540.00	540.00	Paid

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				wooden slats for 2 No benches - sand down and apply three coats of saddolin timber paint remove old wooden slats, clean metalwork and apply two coats hammerite metal paint Fit new wooden slats to base labour Materials, wooden slats, paints, bolts and sundries						
Total Total Building Care					1		90.00	540.00		
Unity/Lloyds bank Credit card										
4 Sep 2023	Payable Invoice	CREDIT CARD		Canva Subscription	1	129.9000	-	129.90	54.87	Paid
4 Sep 2023	Payable Invoice	CREDIT CARD		Aldi COMMUNITY CLUB EXPENSES	1	1.5800	0.31	1.89	54.87	Paid
4 Sep 2023	Payable Invoice	CREDIT CARD		ASDA COMMUNITY CLUB EXPENSES	1	3.5800	0.72	4.30	54.87	Paid
4 Sep 2023	Payable Invoice	CREDIT CARD		Monthly fee MISS H USHER	1	3	-	3.00	54.87	Paid
4 Sep 2023	Payable Invoice	CREDIT CARD		Post Office DAF LAW & SURREY HILLS	1	9.3800	-	9.38	54.87	Paid
4 Sep 2023	Payable Invoice	CREDIT CARD		Monthly fee MRS K BELL	1	3	-	3.00	54.87	Paid
4 Sep 2023	Payable Invoice	CREDIT CARD		MORPLAN REFUND FOR BOX FOR THE CROWN	1	96.6000	-	(96.60)	54.87	Paid
Total Unity/Lloyds bank Credit card					7		1.03	54.87		
Veolia										

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31 Aug 2023	Payable Invoice	RTR1299308		Veolia Period-01/08/2023 To 30/08/2023	1	205.7400	41.15	246.89	246.89	Paid
Total Veolia					1		41.15	246.89		
Verisure Services										
1 Sep 2023	Payable Invoice	2309C034572		September 2023 charge for alarm system	1	54.8000	10.96	65.76	65.76	Paid
Total Verisure Services					1		10.96	65.76		
VR Sani-Co										
7 Sep 2023	Payable Invoice	102678		Feminine Hygiene Disposal - 6 Monthly 21/09/23-20/03/24	9	34.1300	61.43	368.60	368.60	Paid
Total VR Sani-Co					9		61.43	368.60		
Weald Computer Systems										
1 Sep 2023	Payable Invoice	2015250		Backup and support	1	216.5800	43.32	259.90	452.40	Paid
1 Sep 2023	Payable Invoice	2015250		Software MS Apps for Enterprise	1	160.4200	32.08	192.50	452.40	Paid
Total Weald Computer Systems					2		75.40	452.40		
WorldPay										
8 Aug 2023	Payable Invoice	185625335		Miscellaneous Charges (£) UNKNOWN 2021 BILL	1	367	73.40	440.40	440.40	Paid
Total WorldPay					1		73.40	440.40		
Xero (UK) Ltd										
18 Aug 2023	Payable Invoice	16237377		*** Charges receiving no discount ***	-	-	-	-	52.80	Paid
18 Aug 2023	Payable Invoice	16237377		Kings Hill Parish Council (KHPC). 3 Additional Employee	1	3	0.60	3.60	52.80	Paid

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18 Aug 2023	Payable Invoice	16237377		Charges, 18 Jul 2023 to 17 Aug 2023 *** Charges receiving subscriber discounts ***	-	-	-	-	52.80	Paid
18 Aug 2023	Payable Invoice	16237377		Kings Hill Parish Council (KHPC). Monthly Subscription, Premium + Payroll, 18 Aug 2023 to 17 Sep 2023	1	41	8.20	49.20	52.80	Paid
Total Xero (UK) Ltd					2		8.80	52.80		
Total					81		4,149.23	30,007.57		